

Pacifica Elections 2010

Programming Guidelines Document

These guidelines have been developed in an effort to create flexibility and recognize station realities while respecting the April 2009 Resolution on programming requirements during the election period.

This document includes:

- **Quotes from the April 2009 resolution p.2**
- **Programming guidelines p.3**
- **An Election timeline illustration p.4**
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- **Phase by Phase Election Topic List p.6-8**
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- **On Air Forum Format, Moderator Script, Groundrules, Run-sheet p.23-40**

Please note that it is always preferable that station members appropriate this process. That being said if you have an alternative script or other idea just contact Renee Asteria, the National Election Supervisor with your proposition (nes@pacifica.org).

QUOTES from April 25th, 2009 Resolution:

CARTS

“Six 60 second carts and Six 30 second carts shall be aired each day in rotation. (...) For stations with Spanish or other language broadcasting, the carts would be aired in that language during broadcasts in that language, with the number and frequency of the carts corresponding to the amount of said language broadcasting (hours per day) at the station.”

TUTORIALS

“Each programmer or collective with a one hour or more program slot shall be required to produce and air one 15 minute tutorial on the election during the nomination period. This tutorial shall be recorded and repeated once during the nomination period. This responsibility applies to all paid and unpaid programmers, including music programmers.”

OFFICIAL REPORTS

“In addition, one report to the listeners from the national level and one from the local level involving both management and board participation from staff and board members who are not candidates, shall be done during the nomination period. These reports shall be one hour long.”

CANDIDATE CARTS

“Sixty second candidate statements shall be recorded at the radio station by each candidate. PDs and GMs are expected to air these statements in rotation right after the nomination period is closed through to the end of the campaign period. In total, each candidate shall have her/his cart aired a minimum of 30 times in a variety of times of the day and week. It is the responsibility of the PDs and GMs to ensure that these carts are played in an equitable manner so that no candidates are advantaged or disadvantaged.”

FORUMS

“When the nomination period is over, the PDs and GMs are responsible for fully cooperating with local and national election supervisors to ensure that a minimum of 3 on-air candidate forums of one hour in length are aired for each 5 candidates.”

Election 2010 Programming Guidelines

Each program must air election material (carts, tutorials, official reports) within the nomination period (June 1st till June 30th), campaign period (July 1st till September 30th) and ballot phase (August 16th till September 30th). Election material must be distributed across the programming grid in such a way to reach not only as many listeners as possible but also reach the diverse listener-base which exists at all stations. This entails airing material during the most listened to programs as well as programs that have fewer listeners.

Each station will have a different rotation schedule. A diverse vertical, horizontal distribution plan should be a **collaborative decision** made together with key staff (program director, music and news department), traffic operator, specific programmers, local election supervisor and national election supervisor in order to find a solution to integrating election material into station realities such as the fund drive.

A nomination phase projected scheduled for the airing of election material during the nomination phase (June 1st to June 30th) should be submitted to the National Election Supervisor by June 7th.

A campaign phase projected scheduled for the airing of election material for the campaign phase (July 1st to Sept. 30th), including candidate carts and candidate on-air forums should be submitted to the National Election Supervisor by July 15th. On-air candidate forums should be scheduled during the last week of August into September as listeners will have ballot in hand.

The cooperation of everyone will be necessary to **track progress**. The rotation of election carts and tutorials will be facilitated by the traffic coordinator (or other responsible staff member) by providing the **daily logs** (at the stations where log outputs exist) to the local election supervisor. Programs that decide to cover election material with their program team will submit a **description (program, time, day, specific topic covered, duration)** in writing (email or hard copy) **within 1 week** of airing to the local election supervisor so that she/he can check the **online archive** for completeness.

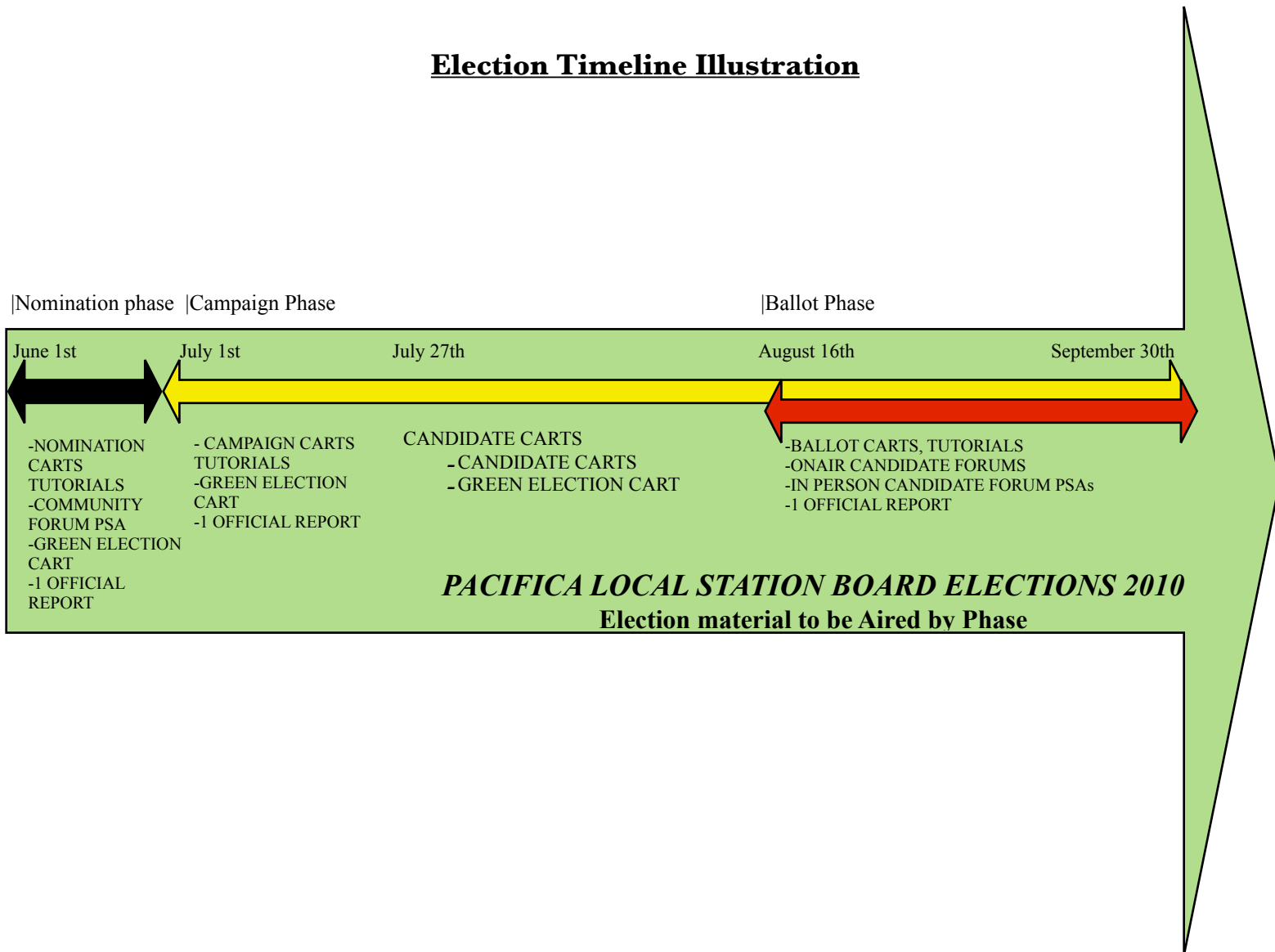
In an effort to facilitate the scheduling of election material here are various formats. The programmer can select the format which best suits them.

Suggested Format:

- Election material created by the programmer covering the information provided in the election topic list and/or using the election scripts. This can be a combination of shorter and longer radio segments, for example, five - 3 minute productions, eight - 2 minute productions or a full 15 minute chunk. Please have your production idea approved by the local election supervisor. It may be useful and fun to join forces with other programmers to do this.
- Use pre-produced PSAs and tutorials created by the local election supervisor. These are based off of the election scripts. Multiple pre-productions are in the making and will be made available in broadcast quality as produced. You will have to combine shorter and longer radio segments.
- Invite an informed guest speaker (local station board member, local station board supervisor, other knowledgeable persona) and carry out an interview covering the topics in election topic list. Make sure your guest is not a prospective candidate!

Election Material to be Aired by Phase

Election Timeline Illustration



ELECTION TIMELINE

Nomination Phase - June 1st, 2010 to midnight June 30th, 2010

In order to run as a candidate or vote as a listener-member you must have contributed at least \$25 or have performed 3 hours of volunteer for between July 1st 2009 and midnight June 30th, 2010.

All Nomination package materials should be complete and returned to the Local Election Supervisor by midnight June 30th, 2010.

Campaign Phase begins July 1st

Candidates are given equal airtime with respect to candidate cart rotation and on-air forums. In person forums are also an integral piece of the campaign.

Ballots are mailed August 16th, 2010

All ballots are mailed Monday August 16th, 2010. If you do not receive a ballot, please contact your local election supervisor.

Ballots are due midnight September 30th, 2010

All stations will hold special hours to receive last minute ballots. The local election supervisors will make the final POBOX pick up October 1st, 2010.

Ballot Count October, 2010 – specific days TBA

The final ballot count will take place in a secure, public location TBA.

CONTACT RENEE ASTERIA – NATIONAL ELECTION SUPERVISOR with any questions or concerns.

nes@pacifica.org

Election Topic List

Nomination Phase Topics (June 1st to June 30th)

NOMINATION TOPIC 1: Call for candidates – role of the local station board, qualifications of a local station board member, where to get nomination package

- **Local Station Board Powers:** Refer to the Pacifica Bylaws
 - make recommendations to the Executive Director for the hiring and firing of each stations' General Manager;
 - approve each station's annual budget; and
 - ensure that the programming at each station conforms to the mission of Pacifica.
 - elects 4 directors to the national board which creates policy.
- **Emphasize Reasons to Run**
 - You want your voice to be heard. Now is the time to participate.
 - You can make a difference in the direction of your station at a time when Pacifica's leverage can make a huge difference in the world.
- Nomination package contents, nomination deadline, local election supervisor contact information
- Election website - pacificaelections2010.org

NOMINATION TOPIC 2: Significance and importance of local station board elections

- "Pacifica is America's oldest indie media, only network that allows its listener members to participate directly in the decision making process via Local Election Board"
 - Novelty of media democracy
 - Discuss alternative governance mechanisms, participatory democracy
 - Call for new members to encourage participation
- Nomination package contents, nomination deadline, local election supervisor contact information
- Election website - pacificaelections2010.org

NOMINATION TOPIC 3: Community outreach

- A call to community based organizations to nominate a representative to run on the local station board,
- A call to community leaders with different fields of expertise corresponding to station specific needs (fundraising, HD technology, community organizers, etc.)
- Nomination package contents, nomination deadline, local election supervisor contact information

- Election website - pacificaelections2010.org

NOMINATION TOPIC 4: Greening the Pacifica's Elections

- Cost of the election in terms of financial, material and human resources
- Going green with respect to removing candidate packages from ballots
- Pros and cons of using electronic ballot system complemented by a paper ballot options
- Nomination package contents, nomination deadline, local election supervisor contact information
- Election website - pacificaelections2010.org

Campaign Phase Topics (July 1st to September 30th)

CAMPAIGN TOPIC 1: Call for voter participation

- Exercising one's right to Free Speech,
- Significance of voting in this election,
 - The novelty of media democracy, alternative governance mechanisms,
 - Problems that ensue when there is not a good voter turnout,
- August 16th ballot mailing,
- September 30th ballot deadline
- Local election supervisor contact information
- Election website - pacificaelections2010.org

CAMPAIGN TOPIC 2: Call for voter engagement

- Make an informed choice, review candidate materials on pacificaelections2010.org page,
- Go to in-person forums (specific schedule promoted), organize a forum,
- Get involved in the election committee (promotion of day, time and location of weekly election committee meetings),
- Listen in and call in during on-air candidate forums (specific schedule promoted),
- August 16th ballot mailing,
- September 30th ballot deadline
- Local election supervisor contact information
- Election website - pacificaelections2010.org

Ballot Phase Topics (August 16th to September 30th)

BALLOT TOPIC 1: Single Transferable Vote

- Significance of STV voting mechanism,
 - Meaning of proportional representation,
- Understanding how to fill out your ballot,
- August 16th ballot mailing,
- September 30th ballot deadline
- Local election supervisor contact information
- Election website - pacificaelections2010.org

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ELECTION SCRIPTS

PSAs (60 sec)

Nomination Phase (June 1st to June 30th)

General

This is a political alert from Pacifica Radio Network to you, (your station) listeners and activists. Help keep (your station) alive with the diverse voices of our community by running for your (your station) local station board and voting for the listener candidates. Nominations are open for the 2010 Local Station Board Election. Please visit Pacificaelections2010.org for more information and to request a nomination package. For more information contact (your name, your email, your telephone number). Remember to renew your membership by donating 25\$ before June 30th in order to participate as a candidate or voter. Candidate nomination packages must be received before June 30th.

Final Push Announcement (June 25-30)

Have you renewed your membership to vote in this year's election? Are you running as a candidate for the local station board election and still not completed your nomination package? There is still time. Contact (your name, email, tel. number). You can drop off your membership pledges and nomination packages till midnight June 30th at (your station). Don't forget to visit pacificaelections2010.org to find out more about (your station) 2010 Local Station Board Election.

Green Election CART (June 1st to September 30th)

Since the birth of (your station) local station board elections, we have spent a 5 figure budget every election year printing and mailing election material. We really need your feedback in order to cut the cost of this year's election and upcoming elections. At pacificaelections2010.org you will find a Green Election survey. Please fill out this short survey and inform us if you need a paper copy of candidate statements sent with your ballot this year. You can get full candidate statements online at pacificaelections2010.org. By reading candidate statements online you can help cut printing and mailing costs by more than a third. Furthermore there will be much more information online as you will have access to other media such as audio and video of this year's candidates. Visit pacificaelections2010.org and link to Green Elections. **For more information contact**

(your name), the (your station) election supervisor via (your email, telephone number).

Election Committee Meeting Announcement (June 1st to September 30th)

Serve on the Election Committee to help carry out (your station's) local station board election. Your energy and perspective is much needed to help carry out the fairest and broadest election possible. Come to (your station) election committee meeting held every (day and time) at (location). You will have the chance to meet (your name, your station) local election supervisor and find out more. All participation is voluntary and you are free to invest as much or as little time as your can. Contact (your name, email, tel) and visit pacificaelections2010.org for more information.

Campaign Phase (June 1st to September 30th)

Voter Encouragement

Free Speech is your right, so exercise it by voting in (your station's) Local Station Board Election. The candidates in this election are members just like you who would like to help keep (your station) alive by making important decisions with respect to the budget, overseeing programming and creating policy. Please don't take this choice lightly. Visit pacificaelections2010.org to find out more about the candidates running so you can make an informed choice. For more information contact (your name, your email, your telephone number). Ballots must be received by September 30th.

Candidate Carts

Ballots Phase (August 16th to September 1st)

Ballots Sent Announcement

(Your Station) is proud to announce that all (the number of ballots sent) where sent out August 16th. Look out for your ballot! This is your opportunity to help keep (You Station) alive by electing the most qualified candidates, members of your community, to represent you on (your station) local station board. If your ballot does not arrive before September 1st make sure to contact (your name, email, tel. number). Don't forget to visit pacificaelections2010.org to find out more about the candidates running so you can make an informed choice. Ballots must be received by September 30th.

Final Push Announcement (September 25-30)

Have you voted in this year's election? Still not got your ballot? There is still time. contact (your name, email, tel. number) to pick up a ballot directly. You can drop off you ballot till midnight September 30th at (your station). Don't forget to visit pacificaelections2010.org to find out more about the candidates running so you can make an informed choice.

Community Forum Promotion

Nomination Election Event (June 1st to June 30th)

This is a political alert from Pacifica Radio Network to you, (your station) listeners and activists. Come to (date, time, venue) featuring (music, lecture if you are combining your event with another activity) and find out more about how you can help keep (your station) alive with the diverse voices of our community by running for your (your station) local station board. Please visit Pacificaelections2010.org for more information and to request a nomination package. For more information contact (your name, your email, your telephone number).

Campaign In Person Forums (September)

Free Speech is your right, so exercise it by voting in (your station's) Local Station Board Election. Come to (date, time, venue) to meet the candidates running for (your station) Local Station Board. The candidates would like to help keep (your station) alive by making important decisions with respect to the budget, overseeing programming and creating policy. Please don't take this choice lightly. Come meet the candidate and bring your tough questions. For more information contact (your name, your email, your telephone number) and visit pacificaelections2010.org. Don't forget ballots must be received by September 30th.

Tutorials (2 minutes plus)

Nomination Phase (June 1st to June 30th)

Significance of Free Speech ***Community & Celebrity Voices***

Free Speech is your right. so exercise it by voting in (your station's) Local Station Board Election.

(voices relevant to your choice)

Voice 1: Mali

Voice 2: Jim

Voice 3: Adrian

Voice 4: Silvia

Introduction (all voices)

Mali: Greetings – let's talk about getting your ideas heard on (your station). I'm Mali McGee, senior at UC Berkeley and Ella Baker Center intern. I'm here with (all voices state their name and introduce themselves) (...)

Jim: Civil Rights movement veteran, mental health advocate & educator, Jim Mc Williams

Adrian: Adrian Arias, Peruvian poet, visual & performance artist ... and

Silvia: Silvia Ledezma, Labor hero and advocate.

Jim: We want to encourage you to participate as a candidate or voter in the (your station) station board elections so you can be counted. Even you can run in these elections.

Nominations are now open and anyone who becomes a member by donating 25\$ or more before June 30th is eligible to run and to vote. If you are not already a member or need to renew your membership you can do this by visiting (your stations website) (your local station's webpage) and making a donation.

Adrian: You can get the nomination package by visiting pacificaelections2010.org or pick up a copy (your station) during business hours. If you need help call your number) and email

(your email) to reach (your name) the local election supervisor . The deadline for nomination packages is June 30th.

Silvia: You may wonder why you should run? (Your local station board) has the responsibility to approve the station's budget, evaluate management, oversee programming and create policy. Freedom of the press is declining worldwide with only 17% of the World's population living in a country with freedom of the press. So please exercise your right to have your voice heard by participating in these elections as a candidate or voter.

Theme "Free Speech": (all voices) "How Freedom of Speech has empowered (the voices) to become who they are today"

Mali: "..."

Adrian: "..."

Jim: "..."

Silvia: "..."

Closing Section (all voices in chorus)

"Get Heard - Participate in (you station) Station Board Elections" Visit pacificaelections2010.org for more information.

Role of the Local Station Board

Two-person dialogue format “Skeptic versus Idealist”

Skeptic:

Politics, Politricks, a waste of resources, thats what I think about this so called “local station board election”. No matter what the truth always seems to get drowned out by never ending drama, battles for power. I want no part in it.

Idealist:

Hey, I feel you. in this world dominated by multinational corporations it seems like trying to push forward a cause is impossible. But if you give up you have let the system win. (Your station) Local Station Board election is a unique fusion of media and democracy. It is the only listener supported network for which a mechanism for getting involved exists. You have the opportunity to run as a candidate and vote.

Skeptic:

Yeah but does the Local Station Board have any teeth?

Idealist:

The local station board has the power to make or break (your station). They make important decisions with respect to the budget, evaluating management, overseeing programming and creating policy. It is essential that the candidates running bring their expertise to the table. Be it in fundraising or technology, or community outreach. There is a slew of Local Station Board duties outlined in the Pacifica Bylaws which you can find on pacificaelections2010.org.

Skeptic:

Well I'll believe it when I see it. The impression I have is that it is just a waste of precious resources

Idealist:

Well all more reason to be proactive. Run or vote in this years election. For all of you listening, please visit Pacificaelections2010.org for more information and to request a nomination package. For more information contact (your name, your email, your telephone number). Remember to renew your membership by donating 25\$ before June 30th in order to participate as a candidate or voter. Candidate nomination packages must be received before June 30th.

Three-person dialogue format

Renee: Greetings to all People listening to these airwaves.

I, (your name), your KPFA Election Supervisor, am here with {Xavier, Costa Rican born now Berkeley Native} (change based on your set up) to encourage you to participate in the local station board elections as a candidate, voter or by helping with community outreach efforts.

Xavier (with attitude): Wait wait wait whats all of this I did not know we were in the middle of an election What is all this about? I thought that I was done with my voter duty for at least another 2 years...

R: This is an election for (your station) local station board. (your station) is part of Pacifica radio, America's oldest independent media network which is also the only radio network with a democratically elected board. Without your participation (your station) with all of its diverse truth and insanity, may cease to exist.

The (your station) station board has the power to make or break the station as we know it.

Xavier: Hmm ahh ok. So what do you mean by make or break? I mean if I decide to run – you mean I actually will have a say? Or is it just a title that will look good on my resume?

Renee: Well yeah the local station board has a lot of power, as well as, responsibilities .. furthermore I think that by participation in the board will not only enrich your resume, but enrich your life.

Xavier: Sooooo

Renee: okok I'm getting to it K?

Xavier: yeahyeahyeah .. but you know I've got a lot of things to do so keep it snappy

Renee: Local station board delegates have an extremely vital role. They must review and approve the station's budget, they oversee programming and create policy to ensure that programs represent the needs of listeners and communities served by the station. As you can imagine, people serving on the board need to bring something to the table, be it a particular expertise, such as fund-raising, technology, community outreach and more

X: how does the LSB find out what the people need? I mean I know what I need and I think I may have a fairly good idea about what others in my community need, but I would imagine you need to have a more formal way, some method to find this out ...

R: Yes yes you are exactly right. The local station board carries our formal studies of community needs. A main responsibility is to reach out to underrepresented communities to help serve people of all ages, ethnicities, social class, sexual orientations and genders. You should really get involved. If you want to make a change and get your voice heard now is your chance.

X: Wow. If I were to run and win ... hehehe... looks like I could help make some real changes, or at least start the process.

R: I'm happy you're inspired ☺

X: So what are the requirements to run as a candidate?

R: You need to be a current member of (your station) by June 30th, either by renewing your membership or by becoming a new member. If you haven't done this yet you will need to make a minimum annual donation of \$25, or perform 3 hours of volunteer work for (your station).

X: Oki doki artichoki and...

R: You need to complete the candidate nomination package posted on Pacifica's website at www.pacificaelections2010.org or get a hard copy from me, your Local Election Supervisor (email telephone number).

Cece: helllooo

X: so when is this nomination package thingy due and what does it consist of???

R: All of your written materials must be returned before midnight, June 30th in order to qualify as a listener candidate.

These materials include 15 valid signatures of people you know are current members of your station;

X: I don't know if I even know 15 people in this entire world

Cece: hellooo

R: what

X: just kidding

R: where was I oh .. here.. In addition to the petition you must complete candidate statements, a questionnaire and refer a volunteer to help out by serving on the election committee.

X: K.

R: If you really want to get elected, the sooner your nomination papers are received and verified the sooner your information can be posted on pacificaelections2010.org

X: heyhey you know im still here ... so once I finish this nomination package thingy and get all the people in the world I know to sign my petition .. whats next?

R: What's next?

Then the campaign begins:

Campaigning runs from June 1st to September 30th,

X: Hold on ... I've never been a candidate ...explain please - if I'm a candidate where do I campaign?

R: That's were my job comes in. As local election supervisor I have to ensure that you, as a listener candidate will have several on air and in person opportunities, to make your opinions known to the voting public and to debate with the other listener candidates during the election period.

X: mmmhmm

R: BY they way ... everyone who's listening ...

Cece: hellooo

Even if you do not want to run, please support the democratic process by serving on the election committee which meets every (day, time). Please contact me, (your name) if you want to get involved in any way. Every little bit helps. Visit pac

Cece: Goodbye

Xavier - goodbye! Chao!

Ballots Phase (August 16th to September 1st)

Significance of STV voting method (August 21st to Sept 30th)

Two person dialogue (radio host and a caller)

Radio host (deep booming): This is a special announcement about (your station) local station board election. Did you get your ballot? You know the crazy grid with a bunch of names and numbers. Confused about how to cast your vote?

Let me clarify. In this year's election we will elect 9 listener member delegates to serve a term of 3 years on (your station's) Local station board using a method called Single Transferable Vote or STV which allows you to rank your candidate choices rather than just select one. The ballot is designed in order to document your unique ranking pattern.

(incoming call) Caller: Hmmm sounds complex this Single Transferable Boat I mean Vote ... Never heard of it

Radio host: I wouldn't have expected you to have ... it's not the system we use in our two party "quote un quote" democracy - Let me see if I can explain this simply ... The Single Transferable Vote (STV) method allows you to rank your top choices instead of just choosing one. It is designed to minimize "wasted" votes and provide proportional representation. In other words, the STV method almost ensures that your choices will be represented in the final election results. Why don't you take your ballot out and I can help guide you through the process.

(papers shuffling)

Caller: So guide me please - I see a bunch of names and a grid. What do I do?

Radio host: First find the candidates you want to vote for and then decide how you will rank them.

Caller: Do I have to rank all candidates? What if I only like one?

Radio host: You can rank as many or as few candidates as you like. The count process goes through a series of rounds and candidates get elected or eliminated at each round based on the proportion of votes that they accumulate. Lets go through a few scenarios to help explain.

If you decide to vote for only one candidate by filling in the box corresponding to position 1 next to that person's name your vote is lost if that person is not elected in the first round. On the other hand, if you rank your top 5, and your first choice loses in the first round, then your vote count is "transferred" to your second choice in the second round. If your second choice does not win, then your vote is "transferred" to your third choice in the third round. By using the STV method there is a greater chance that your vote will count in the end. Does this make sense? Isn't it better that your vote count towards your second or third choice then be thrown away?

Caller: It would appear so .. I'm still a bit fuzzy on the mathematics of it all. But, what if I like all 5 candidates equally?

Radio host: You can assign first place to all five and each candidate will get 1/5th of your vote in the first round.

Caller: This IS making more sense.

Radio host:

The candidates in this election are members just like you who would like to help keep (your station) alive by making important decisions with respect to the budget, overseeing programming and creating policy. Please don't take this choice lightly. Visit pacificaelections2010.org to find out more about the candidates running so you can make an informed choice. For more information contact (your name, your email, your telephone number). Ballots must be received by September 30th.

APRIL 2009 RESOLUTION

4020 PACIFICA FOUNDATION LOCAL STATION BOARD ELECTION POLICY ADOPTED BY THE PNB, APRIL 25, 2009

In order to ensure fair and equitable elections at all 5 Pacifica radio stations in compliance with the Bylaws of The Pacifica Foundation the following policies were adopted by the Pacifica National Board, April 25, 2009, at their meeting in Berkeley California:

- 1) The job descriptions of all Program Directors and General Managers shall include: full cooperation with both local and national election supervisors in all aspects of local station board elections.
- 2) It is the responsibility of the General Managers of each station to ensure that membership lists for listener-sponsors and paid and unpaid staff lists are created and maintained in general and especially checked for accuracy a minimum of 3 months prior to a local station board election.
 - a) Unpaid staff organizations shall maintain lists of membership that include a description of the unpaid staff member's contribution to a particular program or other volunteer work for the station and some way of verifying the number of hours they work per month on a volunteer basis to ensure that it conforms to the Bylaws minimum requirement of 30 hours in the preceding 3 months or the requirements of their radio station's "Unpaid Staff Organization" or "Unpaid Staff Collective Bargaining Unit". Full cooperation of the General Manager and station staff shall be expected in maintaining this list and verifying the validity of its membership.
- 3) To ensure the greatest amount of listener participation in local station board elections, it is mandatory that Program Directors and General Managers air carts at all 5 stations in the nomination period to adequately inform our listeners about how they can self-nominate, what the duties of an LSB member are, how the LSB interfaces with station management and staff, both paid and unpaid, etc.

Six 60 second carts and Six 30 second carts shall be aired each day in rotation. This is 6 carts, total, aired in rotation each day of the nomination period. For stations with Spanish or other language broadcasting, the carts would be aired in that language during broadcasts in

that language, with the number and frequency of the carts corresponding to the amount of said language broadcasting (hours per day) at the station. For example, if there are 3 hours of broadcasting in a language different from English a day on a station, one 60 second cart and one 30 second cart per day in rotation would be adequate.

These carts would be scripted in advance by the NES to conform with the Pacifica Bylaws and the same carts be used at all 5 stations with the addition of local contact information. The carts may be varied, but the intent would be to alert the broad listenership about the election during the ENTIRE nomination period, to explain the election process, etc., and to steer listeners to a phone number and website for further information.

Each programmer or collective with a one hour or more program slot shall be required to produce and air one 15 minute tutorial on the election during the nomination period. This tutorial shall be recorded and repeated once during the nomination period. This responsibility applies to all paid and unpaid programmers, including music programmers.

LOCAL STATION BOARD ELECTION POLICY

ADOPTED BY THE PNB, APRIL 25, 2009

In addition, one report to the listeners from the national level and one from the local level involving both management and board participation from staff and board members who are not candidates, shall be done during the nomination period. These reports shall be one hour long.

This prescribed programming shall be aired irrespective of fundrives or any other broadcasting. The listenership should be engaged in the election process wherever possible, to encourage membership and volunteer participation. Members should also be encouraged to participate in the election committees established at each station in accordance with the by-laws.

Logs of all programming, including incidental carts, shall be maintained including each time an election cart is aired. Archived programs should include these carts so that the fact that they were aired can be verified if needed.

Promotion needs to be done to explain the election process to potential staff candidates as well. This promotion would be done at staff meetings, on the station bulletin board and using paid and unpaid staff email lists.

4) When the nomination period is over, the PDs and GMs are responsible for fully cooperating with local and national election supervisors to ensure that a minimum of 3 on-air candidate forums of one hour in length are aired for each 5 candidates.

Sixty second candidate statements shall be recorded at the radio station by each candidate. PDs and GMs are expected to air these statements in rotation right after the nomination period is closed through to the end of the campaign period. In total, each candidate shall have her/his cart aired a minimum of 30 times in a variety of times of the day and week. It is the responsibility of the PDs and GMs to ensure that these carts are played in an equitable manner so that no candidates are advantaged or disadvantaged.

Further, General Managers shall cooperate in the planning and coordination of community candidate forums.

5) Failure to comply with any or all of the above policy shall result in rapid but gradient disciplinary measures including but not limited to: a) A negative mention in the PD or GM's personnel file, b) Graduated reduction in pay, c) Suspension of duties, d) The assignment of another staff person to ensure compliance with election policies and procedures.

Conversely, compliance with this policy shall be followed by: a) A positive mention in the PD or GM's personnel file, b) A bonus or other reward at the discretion of the discretion of the LES, NES in conjunction with senior management.

6) Disciplinary measures may be invoked by the local or national election supervisor in conjunction with the station management, HR Director and/or the Executive Director. They may also be initiated by any GM or the ED.

**FORWARDED TO ALL PNB MEMBERS BY RICHARD UZZELL, PNB RECORDING
SECRETARY, MAY 18, 2009**

On-air Forum Sample from KPFA's 2009 LSB election

ONAIR FORUM FORMAT

The debate format consists of the traditional Q&A format but allows for the creation of debate by using follow-up questions and comments. It is designed for a 1 hour program giving the opportunity for 5 candidates to appear and also includes a call-in period to take questions from the public. The debate questions are taken from a master list of questions compiled over the course of the election from a diversity of voices. Each candidate will be asked a unique question randomly selected from the list and given the opportunity to go into depth (4 minutes). Each question will be followed by an opportunity for all the other candidates to make a comment and pose a follow-up question (30 seconds each).

The initial order of candidates (C) is decided ahead of time by generating a random sequence of 5 numbers with 1 to 5 corresponding to an individual candidate. C1, C2, C3, C4 and C5 correspond to candidates 1 to 5 respectively.

Opening Section:

Opening statement by moderator consisting of LSB election introduction, debate format & rules, 15 second introduction to each candidate participating (4 minutes)

Question I:

1. Question one for candidate 1 (C1)

Moderator asks the first question to be answered by the first candidate (C1) determined by the initial random sequence

2. Answer period 1 (2 minutes)

C1 has 2 minutes to answer the question

3. Commentary & Follow-up Question period (2 minutes)

Each of the 4 remaining candidates have 30 seconds to comment on C1's answer (support, refute, add or remove something) and ask a follow-up question. They can pass if they have nothing to say.

The ordering of comments will be determined by the same sequence (C2, C3, C4, C5).

4. Response period (2 minutes)

C1 responds to candidate questions and comments.

Question II:

1. Question two for candidate 2 (C2)

Moderator asks the second question to be answered by the second candidate (C2) determined by the initial random sequence

2. Answer period 1 (2 minutes)

C2 has 2 minutes to answer the question

3. Commentary & Follow-up Question period (2 minutes)

Each of the 4 remaining candidates have 30 seconds to comment on C2's answer (support, refute, add or remove something) and ask a follow-up question. They can pass if they have nothing to say.

The ordering of comments will be determined by the same sequence (C3, C4, C5, C1).

4. Response period 2 (2 minutes)

C2 responds to candidate questions and comments.

Question III:

1. Question three for candidate 3 (C3)

Moderator asks the third question to be answered by the third candidate (C3) determined by the initial random sequence

2. Answer period 1 (2 minutes)

C3 has 2 minutes to answer the question

3. Commentary & Follow-up Question period (2 minutes)

Each of the 4 remaining candidates have 30 seconds to comment on C3's answer (support, refute, add or remove something) and ask a follow-up question. They can pass if they have nothing to say.

The ordering of comments will be determined by the same sequence (C4, C5, C1, C2).

4. Response period (2 minutes)

C3 responds to candidate questions and comments.

Question IV:

1. Question four for candidate 4 (C4)

Moderator asks the fourth question to be answered by the fourth candidate (C4) determined by the initial random sequence

2. Answer period 1 (2 minutes)

C4 has 2 minutes to answer the question

3. Commentary & Follow-up Question period (2 minutes)

Each of the 4 remaining candidates have 30 seconds to comment on C4's answer (support, refute, add or remove something) and ask a follow-up question. They can pass if they have nothing to say.

The ordering of comments will be determined by the same sequence (C5, C1, C2, C3).

4. Response period (2 minutes)

C4 responds to candidate questions and comments.

Question V:

1. Question four for candidate 5 (C5)

Moderator asks the fifth question to be answered by the fifth candidate (C5) determined by the initial random sequence

2. Answer period 1 (2 minutes)

C5 has 2 minutes to answer the question

3. Commentary & Follow-up Question period (2 minutes)

Each of the 4 remaining candidates have 30 seconds to comment on C5's answer (support, refute, add or remove something) and ask a follow-up question. They can pass if they have nothing to say.

The ordering of comments will be determined by the same sequence (C1, C2, C3, C4).

4. Response period (2 minutes)

C5 responds to candidate questions and comments.

Closing Section:

Each candidate makes a 30 sec. closing statement inverting the order of appearance (C5, C4, C3, C2, C1). With the remaining time the moderator accepts calls from the public. Callers have 15 seconds to ask their question. General questions are prioritized and questions directed at specific candidates are screened in order to make sure that each candidate gets an equal opportunity to answer questions from the public.

Moderator Script Sample from KPFA's 2009 election - Real situation

Moderator Opening Statement (4 minutes)

Hello and welcome to the second listener candidate radio forum for KPFA's 2009 local station board election. This is the second part featuring the participation of more candidates running for the local station board. I'm Renee Asteria, the election supervisor and moderator for the program. The questions I will ask candidates represent concerns raised at the multiple in person forums we have been having all over the Bay area over the past 3 weeks.

The rules are as follows:

Each candidate has 30 seconds to introduce themselves.

I will then ask a question to 1 of the 4 candidates and that candidate will have 2 minutes to respond to the question at hand.

The other candidates will have 30 seconds each to, either challenge the candidate who spoke with a follow-up question or, make a comment or say Pass if they have nothing to add.

The candidate under question will then have 2 minutes to respond to the questions or comments made by the other candidates.

I will ask a unique question to each candidate. Each question has been randomly assigned to candidates.

Once all candidates have been questioned they will each have 30 seconds to make a closing statement.

Then we will accept calls from the public, only general questions will be accepted at this time.

Please remember the call in number is ...

In this first hour, the candidates participating in this debate are:

1 Shara Esbensshade

2 Conn Hallinan

3 Sasha Futran

4 Virginia Rodriguez

First question to - Shara Esbensshade - you have 2 minutes.

Thank you ...

Questions or Comments from Conn Hallinan, Sasha Futran, Virginia in that order, you have 30 seconds each

Thank you

Shara now has 2 minutes to respond.

Thank you Shara

Question 2 to Conn you have 2 minutes

Questions or Comments from sasha, Virginia shara in that order, you have 30 seconds each

Thank you

Conn now has 2 minutes to respond.

Thank you conn

Question 3 to Sasha you have 2 minutes

Questions or Comments from Virginia, Shara, Conn in that order, you have 30 seconds each

Thank you

Sasha now has 2 minutes to respond.

Thank you Sasha

Question 4 to Virginia you have 2 minutes
Questions or Comments from Shara, Conn, Sasha in that order, you have 30 seconds each
Thank you
Virginia now has 2 minutes to respond.
Thank you Virginia

All candidates please make you 30 second closing statement in this order Virginia Sasha Conn Shara

I will now take the first caller's question and candidates each have 1 minutes to respond in this order –
Conn, sasha, Virginia, shara
Sasha, Virginia, Shara, Conn
Virginia, Shara, Conn, Sasha

We are out of time

Thank you for participating in second radio show for KPFA's 2009 local station board election. Stay tuned for the second hour of this program. Please make sure to vote in these elections. Oct 15th is the deadline for returning your ballot!

In this second hour, Following a random order the candidates participating in this debate are:

1 Donald Goldmacher
2 Adam Hudson
3 Gerald Saunders

First question to - Donald - you have 2 minutes.

Thank you ...
Questions or Comments from Adam, Gerald in that order, you have 30 seconds each
Thank you
Donald now has 2 minutes to respond.
Thank you Donald

Question 2 to Adam you have 2 minutes
Questions or Comments from Gerald, Donald in that order, you have 30 seconds each
Thank you
Adam now has 2 minutes to respond.
Thank you Adam

Question 3 to Gerald you have 2 minutes
Questions or Comments from Donald, ADam in that order, you have 30 seconds
Thank you
Gerald now has 2 minutes to respond.
Thank you Gerald

All candidates please make you 30 second closing statement in this order Judith, Gerald, Adam, Donals

I will now take the first caller's question and candidates each have 1 minutes to respond in this order –

Adam, Gerald, Donald
Gerald, Donald Adam
Donald adam gerald

We are out of time

Thank you for participating in second radio forum for KPFA's 2009 local station board election. Stay tuned for the third hour of this program. Please make sure to vote in these elections. Oct 15th is the deadline for returning your ballot!

In this third and final hour, Following a random order the candidates participating in this debate are:

1 Pamela Drake
2 Richard Phelps
3 Andrea Prichett
4 Jack Kurzweil

First question to - pamela - you have 2 minutes.

Thank you ...

Questions or Comments from Richard, Andrea, Jack in that order, you have 30 seconds each

Thank you

Pamela now has 2 minutes to respond.

Thank you Pamela

Question 2 to Richard you have 2 minutes

Questions or Comments from Andrea, Pamela, Jack in that order, you have 30 seconds each

Thank you

Richard now has 2 minutes to respond.

Thank you Richard

Question 3 to Andrea you have 2 minutes

Questions or Comments from Jack, Pamela, Richard in that order, you have 30 seconds each

Thank you

Andrea now has 2 minutes to respond.

Thank you Andrea

Question 4 to Jack you have 2 minutes

Questions or Comments from Pamela, Richard, Andrea in that order, you have 30 seconds each

Thank you

Jack now has 2 minutes to respond.

Thank you Jack

All candidates please make you 30 second closing statement in this order Jack, andrea, Richard, pamela

I will now take the first caller's question and candidates each have 1 minutes to respond in this order –

Richard, andrea, jack, Pamela

Andrea, jack, Pamela, Richard

Jack, Pamela, Richard, andrea

This ends the second radio forum for KPFA's 2009 local station board election. Please make sure to vote in these elections. Oct 15th is the deadline for returning your ballot! Visit kpfaelection2009.net for more information. Contact me at election@kpfa.org for all questions.

ONAIR FORUM Ground-rules

KPFA ONAIR FORUM - DATE & TIME

August 22nd, 2009 at KPFA Radio (1929 Martin Luther King, Berkeley 94704)

From 12:00 till 6:00 pm there will be 6 – 1 hour long debates with a panel composed of 5 candidates.

It is not possible to modify your time-slot.

Please arrive 20 minutes ahead of schedule.

There will be only 2 minutes to change candidate panels so if you are not present we will begin the debate without you.

You probably will not be able to participate if you miss your time slot.

GROUND RULES

- There will be no substitutes or stand-ins for the candidates. In the event of absence, candidates can provide a 15 second statement to be read by the local election supervisor for presentation.
- All news releases about the debate will be handled by the local election supervisor and sent simultaneously to all the candidates.
- Campaign banners, signs, literature handouts or other campaign paraphernalia will be allowed in the debate hall.
- Opening Statements: The moderator will introduce the candidates using a 15-second introduction provided by the candidates. If no introduction is provided, the moderator will use the 15-second introduction provided by the local election supervisor.
- Candidates will be introduced by title. Thereafter, "Mr." and "Ms." will be used.
- Random sequence generated by random.org prior to the debate will decide the order of candidates for answering the first question, stating comments, making follow-up questions and making closing statements. Candidates will be assigned a card (C1, C2, C3, C4 and C5) respecting the order.
- Candidates can bring notes, pad and pens for taking notes during the debate.
- Cell phones should be turned off.
- Time limits on responses will be strictly observed.
- All candidates will receive a master list of questions to prepare (see Master list of LSB Election Questions).
- Debate questions will be taken from the master list.
- Candidate follow-up questions must keep on topic.
- The master list represents questions provided to the local election supervisor from staff and listener – members.

- A timekeeper will hold cards (30 seconds, 10 seconds), visible to the speaker, indicating how much time remains. When the "stop card" is shown, the speaker must end his/her speech within 10 seconds.
- The moderator will have the responsibility for enforcing time limits. The moderator also will have the authority to interrupt the proceedings to enforce the groundrules and format that were agreed to by the candidates.
- The moderator will introduce the candidate speaking before and after he/she speaks.
- The moderator may restate the question.
- The moderator may interrupt the candidates if they believe the candidates are straying from the subject.
- The candidates will not interrupt one another.
- The candidates' closing statements should be significantly related to the matters debated previously.
- As there is no opportunity for rebuttal following the closing statements, candidates will refrain from personal attacks or charges.
- The debate must be run by a moderator, who does not act as a spokesman for KPFA on the subjects discussed, but has the sole function of ensuring that the ground rules are observed.
- At the beginning and end of each debate, the moderator must state that the views expressed are those of the candidates, not of KPFA, and that the sponsorship of the debate is not an endorsement by the sponsor of any candidate.
- The moderator must also state that all viable candidates have been invited.
- Prior to forums, Moderators must disclose, in writing, any affiliations with, and/or endorsements for, any candidates, to the National Election Supervisor.
- KPFA may report what happens at the debate, but must do so without mentioning the candidates name, providing editorial comment or endorsement and must circulate the report only through its normal channels of communication.
- KPFA may refer listeners to the debate which will be kept in the archive and accessible online.

On Air Forum Format 1 – Run-Sheet Sample for Board Operator

		Moderator/Timekeepers
12:00:00 PM	1 minute	Music
12:01:00 PM	4 minutes	Moderator Opening Statement/Q1
12:05:00 PM	2 minutes	C1 answers Q1
12:07:00 PM	2 minutes	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
12:09:00 PM	2 minutes	C1 responds to the others
12:10:00 PM	2 minutes	CUSHION
12:12:00 PM	1 minute	Moderator asks Q2 to C2
12:13:00 PM	2 minutes	C2 answers Q2
12:15:00 PM	2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
12:17:00 PM	2 minutes	C2 responds to the others
12:19:00 PM	2 minutes	CUSHION
12:21:00 PM	1 minute	Moderator asks Q3 to C3
12:22:00 PM	2 minutes	Q3 answers Q3
12:24:00 PM	2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question
12:26:00 PM	2 minutes	Q3 responds to the others
12:28:00 PM	2 minutes	CUSHION
12:30:00 PM	1 minute	Moderator asks Q4 to C4
12:31:00 PM	2 minutes	C4 answers Q4
12:33:00 PM	2 minutes	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
12:35:00 PM	2 minutes	C4 responds to the others
12:37:00 PM	2 minutes	CUSHION
12:39:00 PM	1 minute	Moderator asks Q5 to C5
12:40:00 PM	2 minutes	C5 answers Q5

Renee/ Yvette Holchberg (Left side), Sally Sommer (Right side)

12:42:00 PM2 minutes	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
12:44:00 PM2 minutes	C5 responds to the others
12:46:00 PM3 minutes	Moderator thanks everyone and each candidate has 30 secs for a closing statement
12:49:00 PM1 minute	Call is taken from the public
12:53:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
12:56:00 PM1 minute	Call is taken from the public
12:57:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
01:00:00 PM1 minute	Music
01:01:00 PM4 minutes	Moderator Opening Statement/Q1
01:05:00 PM2 minutes	C1 answers Q1
01:07:00 PM2 minutes	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
01:09:00 PM2 minutes	C1 responds to the others
01:10:00 PM2 minutes	CUSHION
01:12:00 PM1 minute	Moderator asks Q2 to C2
01:13:00 PM2 minutes	C2 answers Q2
01:15:00 PM2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
01:17:00 PM2 minutes	C2 responds to the others
01:19:00 PM2 minutes	CUSHION
01:21:00 PM1 minute	Moderator asks Q3 to C3
01:22:00 PM2 minutes	Q3 answers Q3
01:24:00 PM2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question

01:26:00 PM2 minutes	Q3 responds to the others
01:28:00 PM2 minutes	CUSHION
01:30:00 PM1 minute	Moderator asks Q4 to C4
01:31:00 PM2 minutes	C4 answers Q4
	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
01:33:00 PM2 minutes	
01:35:00 PM2 minutes	C4 responds to the others
01:37:00 PM2 minutes	CUSHION
01:39:00 PM1 minute	Moderator asks Q5 to C5
01:40:00 PM2 minutes	C5 answers Q5
	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
01:42:00 PM2 minutes	
01:44:00 PM2 minutes	C5 responds to the others
	Moderator thanks everyone and each candidate has 30 secs for a closing statement
01:46:00 PM3 minutes	
01:49:00 PM1 minute	Call is taken from the public
	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
01:53:00 PM3 minutes	
01:56:00 PM1 minute	Call is taken from the public
	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
01:57:00 PM3 minutes	
02:00:00 PM1 minute	Music
02:01:00 PM4 minutes	Moderator Opening Statement/Q1
02:05:00 PM2 minutes	C1 answers Q1
	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
02:07:00 PM2 minutes	
02:09:00 PM2 minutes	C1 responds to the others
02:10:00 PM2 minutes	CUSHION
02:12:00 PM1 minute	Moderator asks Q2 to C2

Kris/Yvette (Left Side), Sally Sommer (Right Side)

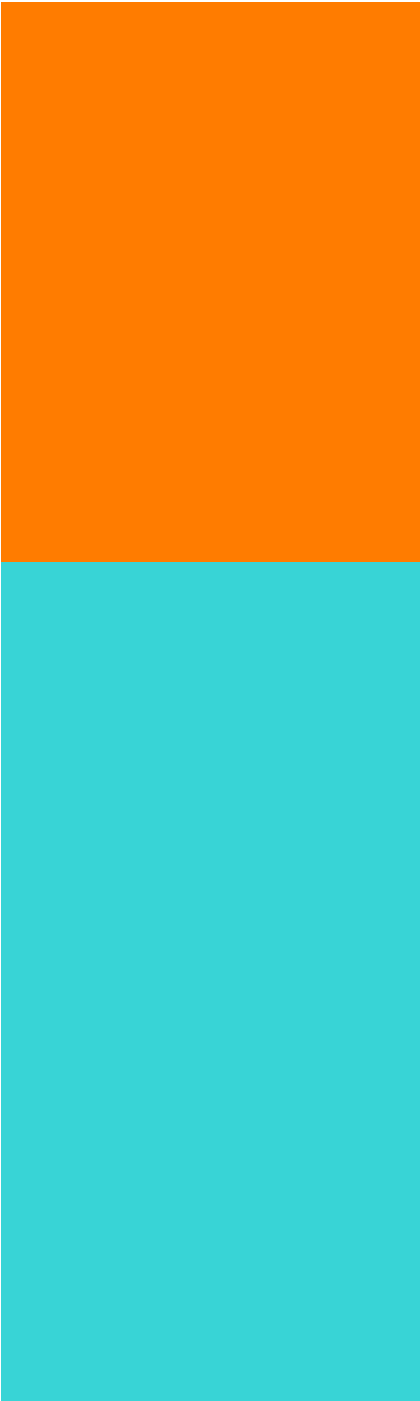
02:13:00 PM2 minutes	C2 answers Q2
02:15:00 PM2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
02:17:00 PM2 minutes	C2 responds to the others
02:19:00 PM2 minutes	CUSHION
02:21:00 PM1 minute	Moderator asks Q3 to C3
02:22:00 PM2 minutes	Q3 answers Q3
02:24:00 PM2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question
02:26:00 PM2 minutes	Q3 responds to the others
02:28:00 PM2 minutes	CUSHION
02:30:00 PM1 minute	Moderator asks Q4 to C4
02:31:00 PM2 minutes	C4 answers Q4
02:33:00 PM2 minutes	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
02:35:00 PM2 minutes	C4 responds to the others
02:37:00 PM2 minutes	CUSHION
02:39:00 PM1 minute	Moderator asks Q5 to C5
02:40:00 PM2 minutes	C5 answers Q5
02:42:00 PM2 minutes	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
02:44:00 PM2 minutes	C5 responds to the others
02:46:00 PM3 minutes	Moderator thanks everyone and each candidate has 30 secs for a closing statement
02:49:00 PM1 minute	Call is taken from the public
02:53:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
02:56:00 PM1 minute	Call is taken from the public

Joy/Yvette (Left Side), Sally Sommer (Right Side)

02:57:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
03:00:00 PM1 minute	Music
03:01:00 PM4 minutes	Moderator Opening Statement/Q1
03:05:00 PM2 minutes	C1 answers Q1
03:07:00 PM2 minutes	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
03:09:00 PM2 minutes	C1 responds to the others
03:10:00 PM2 minutes	CUSHION
03:12:00 PM1 minute	Moderator asks Q2 to C2
03:13:00 PM2 minutes	C2 answers Q2
03:15:00 PM2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
03:17:00 PM2 minutes	C2 responds to the others
03:19:00 PM2 minutes	CUSHION
03:21:00 PM1 minute	Moderator asks Q3 to C3
03:22:00 PM2 minutes	Q3 answers Q3
03:24:00 PM2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question
03:26:00 PM2 minutes	Q3 responds to the others
03:28:00 PM2 minutes	CUSHION
03:30:00 PM1 minute	Moderator asks Q4 to C4
03:31:00 PM2 minutes	C4 answers Q4
03:33:00 PM2 minutes	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
03:35:00 PM2 minutes	C4 responds to the others
03:37:00 PM2 minutes	CUSHION
03:39:00 PM1 minute	Moderator asks Q5 to C5
03:40:00 PM2 minutes	C5 answers Q5

Joy or other moderator/Kenchasa (Left Side), Sally Sommer (Right Side)

03:42:00 PM2 minutes	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
03:44:00 PM2 minutes	C5 responds to the others
03:46:00 PM3 minutes	Moderator thanks everyone and each candidate has 30 secs for a closing statement
03:49:00 PM1 minute	Call is taken from the public
03:53:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
03:56:00 PM1 minute	Call is taken from the public
03:57:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
04:00:00 PM1 minute	Music
04:01:00 PM4 minutes	Moderator Opening Statement/Q1
04:05:00 PM2 minutes	C1 answers Q1
04:07:00 PM2 minutes	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
04:09:00 PM2 minutes	C1 responds to the others
04:10:00 PM2 minutes	CUSHION
04:12:00 PM1 minute	Moderator asks Q2 to C2
04:13:00 PM2 minutes	C2 answers Q2
04:15:00 PM2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
04:17:00 PM2 minutes	C2 responds to the others
04:19:00 PM2 minutes	CUSHION
04:21:00 PM1 minute	Moderator asks Q3 to C3
04:22:00 PM2 minutes	Q3 answers Q3
04:24:00 PM2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question



04:26:00 PM2 minutes	Q3 responds to the others
04:28:00 PM2 minutes	CUSHION
04:30:00 PM1 minute	Moderator asks Q4 to C4
04:31:00 PM2 minutes	C4 answers Q4
	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
04:33:00 PM2 minutes	
04:35:00 PM2 minutes	C4 responds to the others
04:37:00 PM2 minutes	CUSHION
04:39:00 PM1 minute	Moderator asks Q5 to C5
04:40:00 PM2 minutes	C5 answers Q5
	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
04:42:00 PM2 minutes	
04:44:00 PM2 minutes	C5 responds to the others
	Moderator thanks everyone and each candidate has 30 secs for a closing statement
04:46:00 PM3 minutes	
04:49:00 PM1 minute	Call is taken from the public
	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
04:53:00 PM3 minutes	
04:56:00 PM1 minute	Call is taken from the public
	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
04:57:00 PM3 minutes	
05:00:00 PM1 minute	Music
05:01:00 PM4 minutes	Moderator Opening Statement/Q1
05:05:00 PM2 minutes	C1 answers Q1
	C2, C3, C4, C5 have 30 seconds each to add a comment/ask a follow-up question
05:07:00 PM2 minutes	
05:09:00 PM2 minutes	C1 responds to the others
05:10:00 PM2 minutes	CUSHION
05:12:00 PM1 minute	Moderator asks Q2 to C2

Gregg/Kenchasa (Left side), Sally Sommer (Right Side)

05:13:00 PM2 minutes	C2 answers Q2
05:15:00 PM2 minutes	C3, C4, C5, C1 have 30 seconds each to add a comment/ask a follow-up question
05:17:00 PM2 minutes	C2 responds to the others
05:19:00 PM2 minutes	CUSHION
05:21:00 PM1 minute	Moderator asks Q3 to C3
05:22:00 PM2 minutes	Q3 answers Q3
05:24:00 PM2 minutes	C4, C5, C1, C2 have 30 seconds each to add a comment/ask a follow-up question
05:26:00 PM2 minutes	Q3 responds to the others
05:28:00 PM2 minutes	CUSHION
05:30:00 PM1 minute	Moderator asks Q4 to C4
05:31:00 PM2 minutes	C4 answers Q4
05:33:00 PM2 minutes	C5, C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
05:35:00 PM2 minutes	C4 responds to the others
05:37:00 PM2 minutes	CUSHION
05:39:00 PM1 minute	Moderator asks Q5 to C5
05:40:00 PM2 minutes	C5 answers Q5
05:42:00 PM2 minutes	C1, C2, C3, C4 have 30 seconds each to add a comment/ask a follow-up question
05:44:00 PM2 minutes	C5 responds to the others
05:46:00 PM3 minutes	Moderator thanks everyone and each candidate has 30 secs for a closing statement
05:49:00 PM1 minute	Call is taken from the public
05:53:00 PM3 minutes	Candidates are given 30 seconds to respond to the question C5, C4, C3, C2, C1
05:56:00 PM1 minute	Call is taken from the public

Renee/Kenchasa (Left Side), Sally Sommer (Right Side)

05:57:00 PM3 minutes

06:00:00 PMDONE

Candidates are given 30 seconds
to respond to the question C5, C4,
C3, C2, C1

